

**CONFIDENTIALITY AGREEMENT**

I, \_\_\_\_\_, agree with the following statements:  
(Print employee name)

I have read and understood Junior Enterprise Ltd's Privacy Policy.

I understand that I may come in contact with confidential information during my time at Junior Enterprise Ltd. As part of the condition of my work with Junior Enterprise Ltd, I hereby undertake to keep in strict confidence any information regarding any clients, employees or business of Junior Enterprise Ltd or any other organization that comes to my attention while at Junior Enterprise Ltd. I will do this in accordance with the Junior Enterprise Ltd's privacy policy and applicable laws, including those that require mandatory reporting.

I also agree to never remove any confidential material of any kind from the premises of Junior Enterprise Ltd or client locations unless authorized as part of my duties, or with the express permission or direction to do so from Junior Enterprise Ltd.

\_\_\_\_\_ (Signature of Employee)

\_\_\_\_\_ (Date)